



- Sunset Manor and Village
- Sunset Home Services
- Brookcrest
- Waterford Place

Sunset Association

Request for Work Reference

_____ has applied for employment with Sunset as
a _____.

The authorization for collection of any information concerning past work performance is below. We would appreciate your replies to all questions asked. All information is confidential.

Please complete the reference sheet below and fax back to (616-531-3939) at your earliest convenience. Thank you

Name while employed:	Last four digits of SSN:
Position held there:	
Employment Dates:	
Reason for leaving:	

Under the provisions of the Michigan Bullard Plawecki Employee Right to Know Act, I hereby authorize the release of any information requested, and release my present and past employers from any damages because of furnishing this information. I specifically waive my right to receive written notice from my current employers regarding the release of this information to Sunset Association.

Signature _____
Date

1. Is the information provided by the applicant above correct? Yes No
2. Is there anything in the individuals work history that would pose a threat to our residents' safety? Yes No
3. Would you rehire? Yes No

Signature _____
Date

Position _____
Company